

**LAFAYETTE COUNTY HOUSING AUTHORITY/RHD MONTHLY MEETING**  
December 22, 2015

Chairperson Boyle called the Lafayette County Housing Authority monthly meeting to order at the Lafayette County Courthouse in Darlington, WI at 8:35 am.

Present: Commissioners: Bob Boyle, Owen Demo, Ellen Phillips, Connie Hull

Commissioners: Absent: Donna Whyte

Executive Director: Douglas O'Brien

Chairperson Boyle asked if the meeting was properly posted. O'Brien verified that the Agenda had been posted in the Court House, at the Municipal Building, and at the Johnson Public Library.

**MOTION:** Phillips moved to approve the agenda. Demo seconded the motion. Motion carried

Chairperson Boyle asked if there were any corrections or additions to the minutes of the November 24, 2015 meeting. None were made.

**MOTION:** Phillips moved to approve minutes of the November 24, 2015 meeting. Demo seconded the motion. Motion carried.

September Financial Statements were reviewed.

**MOTION:** Hull moved to approve the financial statements as presented. Phillips seconded the motion. Motion carried.

**Public Input**

No public input was made.

**Discussion/Possible Action on the Lafayette County mandated 2% raise in wages for all county employees.**

**MOTION:** Phillips moved to adopt the 2% wage increase. Demo seconded the motion. Motion carried

**Vacancy Report**

Argyle:	2	Darlington:	1
Belmont:	1	Shullsburg:	1
Benton:	2	South Wayne:	5
Blanchardville:	0	Section 8 Existing:	17



### Building Issues/Projects

- a. Update on the Darlington Antenna issue- O'Brien updated the Board that the antenna issue has been resolved and the basic antenna is working at both buildings

### Directors Report

- a. Unpaid Rent- O'Brien updated the Board on the continuing efforts to get unpaid rents down by tenants. Letters had been sent out to tenants along with repayment agreements and several tenants have made payments.
- b. TENMAST UPDATE- Housing Authority is waiting on the Tenmast Finance Department to come in January and set up the financial side of Tenmast.
- c. Roof Bid Process- O'Brien updated the Board that he has contacted Russell Law Office to ensure that the Bid Process is done correctly. He will update them again at the January Meeting.
- d. South Wayne Realtor Contacts- O'Brien updated the Board that he had been in contact with Jonathon Carrington about getting a Real Estate Assessment.
- e. Appraisers for South Wayne- O'Brien updated the Board that we had gotten contacts for several local Appraisers from Mr. Carrington

### Tenant Issues

O'Brien updated the Board on an issue with a hoarder in Argyle and steps he has taken in order to rectify the issue.

### Future Agenda Item(s):

Unpaid Rent  
Tenmast Update  
Update on Roof Bid Process  
Housing Authority Website  
South Wayne Realtor contacts  
Appraisers for South Wayne  
No Smoking Policy Update

### Next Meeting Date and Time:

January 26, 2016 at 8:30am at Darlington Courthouse.

### Adjourn Meeting:

**MOTION:** Demo moved to adjourn the meeting. Phillips seconded the motion.  
Motion carried.

Respectfully submitted,  
Douglas J. O'Brien  
Lafayette County Housing Authority

