

**BOARD OF HEALTH MEETING
LAFAYETTE COUNTY HEALTH DEPARTMENT
January 19, 2016 @ 1:30 pm**

PRESENT: **Larry Ludlum** **Connie Hull** **Carol Korn** **Bob Boyle**
 Maura Trimble **Chris Fortin** **Kristie Lueck** **Lois Finnigan**
 Kari Liddicoat **Danielle Steger** **Peggy Steger** **Lee Gill**
 Troy Morris

Meeting called to order by chair, Hull at 1:30 p.m.

Verification that the Agenda was properly posted

Liddicoat verified the agenda was posted at the Courthouse, City Municipal Building, Health Department, Hospital, County website and e-mailed to the press.

Motion made by Ludlum, 2nd by Boyle to approve the agenda as presented. Morris requested to be moved up on the agenda due to time constraints. Motion carried.

Motion made by Korn to approve the minutes from the December 15th Board of Health meeting. 2nd by Boyle. Motion carried.

FINANCIAL REPORTS:

Review of Financials

The December monthly financial report was reviewed. Motion made by Boyle, 2nd by Finnigan to approve financial reports. Motion carried.

Approval of Invoices

Invoice numbers 300-328 from December 2015 were reviewed and discussed. A motion was made by Ludlum to approve the invoices, 2nd by Boyle. Motion Carried.

OT Accrual

Overtime reports for the last 2 payrolls were presented to the board. The 2 payrolls yielded 15.75 hours of compensation and 5.25 hours of overtime accrued.

Mosquito w/LaCrosse HD

Troy Morris discussed the pending renewal of the LaCrosse County Health Department (LCCHD) mosquito abatement contract. Troy stated that the surrounding counties no longer enter in to the yearly contract, but instead are using this service only on a case by case basis. The one exception being Vernon County, they are keeping the full contract. Troy believed that it would not be an issue with LCCHD to start working with us on a case by case basis rather than continuing the full year contract. A motion made by Boyle, to not renew the contract with La Crosse County Health Department for mosquito services and use their services on a needed case by case basis. 2nd by Ludlum. Motion carried.

HOME HEALTH (HH) PROGRAM REPORT/UPDATES:

1. Home Health Reports:

a. Aging by Payer 360 Summary: last 3 months spreadsheet

As of December 31st, \$125,677.31 has been billed and is pending.

b. A/R & Revenue Reconciliation + Adjustments Journal Entry: December 2015

The December adjustments, invoices, cash receipts and recoups totaled \$125,677.31, matching the Aging Summary amount.

c. Average Daily Census Report & Visit Type Report: December 2015

Average daily census was 32 clients and 8 payer sources were identified.

d. Total Therapy Visits by Month vs. Total HH Threshold proposal

There were 49 therapy visits resulting in a monthly income of \$28,100.

2. Home Health Old Business Update:

a. HH Rates Proposal & Adjustment Threshold Proposal

No proposal as of yet.

b. HH Staffing Update: PRN-RN & CNA

There was some discussion on the different options that could be done to help the program.

c. Therapy Contract for 2016 w/MHLC

We will be focusing on getting this contract into motion.

PUBLIC HEALTH (PH) PROGRAM REPORT/UPDATES:

1. PH Reports:

a. Communicable Disease Report/WEDSS Report:

In December, we had 5 new cases involving 4 different diseases.

b. Monthly PH Activity Report- Presented and reviewed.

2. PH Contracts 2016 Update:

a. CSP w/LCHS

We are working with Human Services to get this contract complete.

b. Mosquito w/LaCross HD

This was moved up on the agenda.

c. School Nurse w/Districts

d. TNCWS w/DNR

Erin Hastert will be taking this program over.

3. Vaccine Refrigerator Update: Repair, Temperature tracking & generator:

On December 23rd the vaccine refrigerator was failing to maintain temperature. The Hospital laboratory was contacted regarding their ability to house our vaccine until repairs could be made to our refrigerator. They were able to accommodate our need and housed the vaccine supply over the long holiday weekend. Due to their fast and helpful assistance, we did not lose or compromise any of our vaccine. Tuescher Electric serviced the unit and identified that the refrigerator was out of Freon. They refilled the unit and added UV dye, which will make locating any future leak detection much easier. We are now back up and running.

4. Homeless Coalition Point in Time Survey:

We are going to be working with Extension and SWCAP on the Homeless Coalition. Lee Gill will be going out and working with the Coalition on the Point in Time Survey.

ALL AGENCY UPDATES:

1. Staffing:

This was incorporated earlier during the HH staffing discussion.

2. **Director Position:**

There are some concerns on how to move forward with the Director Position and what the position would actually entail. It will be discussed again at the next BOH meeting.

**The next Board of Health Meeting will be
Tuesday, February 9th, 2016 @ 1:30 pm**

Motion made by Boyle, second by Korn to adjourn the meeting at 3:05 p.m. Motion carried.

Respectfully submitted,

Kari Liddicoat, Administrative Deputy

Connie Hull, Chairwoman

Carol Korn

Kristie Lueck

Bob Boyle

Lois Finnigan

Larry Ludlum

Chris Fortin