

LAFAYETTE COUNTY HOUSING AUTHORITY/RHD MONTHLY MEETING
March 29, 2016

Chairperson Boyle called the Lafayette County Housing Authority monthly meeting to order at the Lafayette County Courthouse in Darlington, WI at 7:34 a.m.

Present: Commissioners: Bob Boyle, Owen Demo, Donna Whyte, Connie Hull, Ellen Phillips

Commissioners: Absent:

Executive Director: Douglas O'Brien

Chairperson Boyle asked if the meeting was properly posted. O'Brien verified that the Agenda had been posted in the Court House, at the Municipal Building, and at the Johnson Public Library. Chairperson Boyle moved to amend the agenda by moving item 12. Discussion/Possible Action on Future of South Wayne after item 5. Approve Financial Statements for February.

MOTION: Phillips moved to approve the amended agenda. Demo seconded the motion. Motion carried

Chairperson Boyle asked if there were any corrections or additions to the minutes of the February 29, 2016 meeting. None were made.

MOTION: Hull moved to approve minutes of the February 29, 2016 meeting. Whyte seconded the motion. Motion carried

February Financial Statements were reviewed.

MOTION: Whyte moved to approve the financial statements as presented. Phillips seconded the motion. Motion carried.

Discussion/Possible Action on Future of South Wayne.

Gerald Heimann was in attendance for the discussion on the sale process for South Wayne. O'Brien updated the board that he had sent Rural Development a letter stating our intent to sell, but had not heard back from them. The board had questions regarding what would happen to current tenants at the building. They also had questions regarding how the sale process would work and what steps we have to take to complete the process and what the timeline would be. The board asked O'Brien to contact Rural Development representative Deb Villa to get answers regarding these questions. The board also asked O'Brien to get a Realtor analysis of what they believe the building could be sold for.

Public Input

No public input was made.



Discussion/ Possible Action on Approving the Public Housing Operating Budget.

MOTION: Hull moved to approve the Public Housing Operating Budget. Whyte seconded the motion. Motion carried

Vacancy Report

Argyle:	2	Darlington:	1
Belmont:	3	Shullsburg:	1
Benton:	2	South Wayne:	4
Blanchardville:	0	Section 8 Existing:	18

Building Issues/Projects

O'Brien brought up the settling issue at Silver Lane Apartments and discussed what actions could be taken. He also updated the board that two outdoor light pole had to be replaced in Benton.

Directors Report

- a. Unpaid Rent- O'Brien updated the Board on the continuing efforts to get unpaid rents down by tenants. The unpaid rents are trending down.
- b. TENMAST UPDATE- The board instructed O'Brien to set up the accounting piece for Tenmast for June.
- c. Roof Bid Process- O'Brien would contact Nathan Russell to ensure roof bid process was done correctly.
- d. South Wayne Realtor Contacts- O'Brien was instructed to get an analysis to see what the building could be sold for.
- e. Rural Development Letter- O'Brien was instructed to contact Deb Villa to get a response for the questions raised about the sale of South Wayne Building.

Tenant Issues

O'Brien updated the Board that the tenant in Blanchardville was moving out on his own.

Future Agenda Item(s):

Unpaid Rent
Tenmast Update
Update on Roof Bid Process
South Wayne Realtor Contacts
Rural Development Letter
Argyle Open House

Next Meeting Date and Time:

April 26, 2016 at 7:30am at Darlington Courthouse.

Adjourn Meeting:

MOTION: Demo moved to adjourn the meeting. Whyte seconded the motion.
Motion carried.

Respectfully submitted,
Douglas J. O'Brien
Lafayette County Housing Authority

RJB