

Memorial Hospital Lafayette County 'MHLC'
 July 28, 2016
 MHLC Conference Room
 Minutes from Monthly MHLC Committee Meeting

Present: MHLC Chair Jack Sauer; MHLC County Supervisors Wayne Wilson; Larry Ludlum; Bob Boyle; Dr. Matt Solverson; Bev Anderson; Homer Evenstad; Jack Wiegel; Administrator Julie Chikowski; COO Kathy Kuepers; County Finance Manager Molly Wiegel; Finance Director Nicola Maurer; Executive Secretary Jody Tuescher; Luis Lopez, Suzanne Solverson, RJ Reporter; Reps from All Star Powerwash.

I. Call to Order

Mr. Sauer called the meeting to order at 8:00 a.m.

II. Posting

Mr. Sauer asked if the meeting had been properly posted. Ms. Tuescher reported that the meeting had been posted with notices at the Hospital, Health Department, Manor, Court House, County Website, and sent to the local media. Mr. Sauer declared the meeting to be legal.

III. Approval of Agenda - Discussion and possible action requested

Mr. Sauer presented the agenda and inquired if there were any changes. Ms. Chikowski asked to move Item 3 under Old Business up so the representatives from All Star Power Wash can do their presentation. After a brief discussion Mr. Wilson made the motion to approve the agenda with changes, seconded by Mr. Wiegel. Voice vote, motion passed.

IV. Minutes – Discussion and possible action requested

The motion was made by Mr. Boyle, seconded by Mr. Ludlum to approve the minutes of the June 28, 2016 meeting. Voice vote, motion passed.

Old Business – [Moved up]:

Painting Exterior of the Hospital:

All Star Powerwash did a presentation and explained their process on brick buildings and different color options. After a lengthy discussion it was agreed that the hospital could use a facelift, but the committee members were not sure if painting the brick was the best option. The committee wants to take a look at some of their projects that have been done between 3 – 5 years ago to see how it is holding up. There is a building in Mineral Point that was done about 5 years ago that members could go and inspect. It was also suggested that Ms. Chikowski put together 3 - 5 color options that the committee can review at the next meeting. We will continue the discussion at that time. Mr. Lopez stated that there are other things that could be addressed i.e. sidewalks repair and weed control that could make a difference in the appearance of the hospital as well. General discussion continued.

V. Financial Report: Molly Wiegel reported:

1. Dept. Profit/(Loss) & Income Statement June 2016

- June monthly total net loss is \$36,419.
- June profit YTD is ahead of 2015 by \$458,924.
- YTD Swingbed days are down from 2015 by 40 patient days.
- YTD acute inpatient days are down from 2015 by 13 patient days.
- YTD observation hours are up from 2015 by 134 patient hours.
- Comparing Department Current YTD Inpatient Revenue to Budget:
 Med/Surg, Radiology and Therapy are above budget.
 All other departments are below budget – due to a decrease in the ancillary service for an inpatient.
- Comparing Department Current YTD Outpatient Revenue to Budget:
 Med/Surg and ER/Urgent Care departments above budget.

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All remaining departments are below budget – due to decrease in patient count and ancillary service.

- Total Clinical Expenses YTD:
Med/Surg and Therapy are over budget.
All remaining departments are below budget.
- YTD net income is a gain of \$35,932, which is a .51% total margin YTD. Operating margin YTD is 4.93%, ahead of 2015 which was -4.43%.
- Account balances that were written off to charity care for 2016 amount to \$12,046, compared to 2015 amount of \$24,885.

Balance Sheet

- Cash as of June 30, 2016 is \$135,807.
- We are still waiting for our Medicare Cost Report true up deposit totaling \$1,092,866
- The Gross Accounts Receivable balance as of June 30, 2016 is \$3,094,251.
- We purchased SS Scope processor and POS for 2,360.10 . Total capital purchases are \$47,913.80 so far in 2016.

Aged Accounts Receivable

- The net days outstanding in accounts receivable is 47.07.
- 49.71% of our aging accounts receivable is in 0-30 days outstanding, and 19.75% are in 31-60 days outstanding.
- Self-pay balances June 2016 total \$504,889, compared to self-pay balances June 2015 total \$561,295.
- Currently for June 2016, \$536,595 is greater than 90 days outstanding, compared to June 2015, \$561,888 greater than 90 days outstanding.
- Currently for June 2016, 33% of our aging accounts receivable consists of Medicare and Medicaid.

Liabilities

- Long term liabilities includes \$650,000 loan for the remodel of the outpatient clinic. Payments are being made monthly, and the current balance is listed at \$535,883.

After a general discussion the motion was made by Mr. Boyle to approve the financial report, seconded by Mr. Wiegel. Voice vote, motion passed.

2. June OT Report: Ms. Chikowski/Ms. Wiegel:
May to June decreased, most OT is seen in Lab & Radiology – this is due to call ins and they have been very busy. Trending is going in the right direction.

VI. Medical Staff Report:

1. Appointments/Reappointments: Dr. Solverson:
No new appointments.
2. Family Health/Hospital Communication:
Dr. Solverson reported that there is nothing new for the hospital committee at this point in time.
3. Mid-level compensation: Ms. Chikowski:
A while ago this committee agreed to pay \$50,000 toward the recruitment for providers at Family Health because it was felt that their clinic and the hospital needed to work together so both are successful. We also agreed to pay their mid-levels \$25,000 once they proved themselves and that they were going to stay on with Family Health. This is a hospital gesture to help make their staff feel appreciated and incentive to stay. General discussion continued.

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Mr. Wilson left the meeting prior to the closed session.

- VII. The motion was made by Mr. Ludlum to go into closed session at the request of the hospital committee pursuant to WI. Statute Section 19.85 (1)(e) for discussion regarding the investing of public funds and other specified public business as required for competitive and bargaining reasons so as to remain competitive in the marketplace. Motion was seconded by Mr. Boyle. Roll call vote: Sauer – Yes; Ludlum – Yes; Boyle – Yes; Solverson – Yes; Wiegel – Yes; Anderson – Yes; Evenstad – Yes.
- VIII. The motion was made by Ms. Anderson to Reconvene to Open Session, seconded by Mr. Boyle. Voice vote, motion passed.

The motion was made by Mr. Ludlum to grant \$25,000 Loan Forgiveness to Mid-Levels at Family Health and they in return would agree to stay for 2 years, seconded by Mr. Boyle. Voice vote, motion passed.

Management Report: Discussion and possible action requested. (Management/Old Business was moved up)

Old Business:

1. Nursery Buildout Update: Ms. Chikowski:
The plans were finalized and sent to State for approval. When we get the go ahead we will be bidding the work out and try to use local contractors as much as possible. General discussion continued.
2. Strategic Planning Meeting:
It was agreed that this committee should be meeting more often than once a month. The next meeting will be held in 2 weeks.

Future Agenda Items:

- Painting Exterior of Hospital
 - Meriter Unity Point Update
 - Monroe Clinic Update – Re: Epic
3. Painting Exterior of the Hospital:
Moved up so reps could do their presentation prior to the regular meeting.

VIII. New Business:

1. IT Request(s): Ms. Chikowski:
None at this time.

- IX. **Set Next Meeting Date** – After a general discussion it was agreed that this committee should meet more often. Mr. Sauer set the next meeting date to be in 2 weeks.

**Next Hospital Committee Meeting
 August 11, 2016 8:00 a.m.
 MHLC Downstairs Conference Room**

- X. **Adjournment** – Mr. Boyle made a motion, seconded by Mr. Wiegel to adjourn the meeting. Voice vote, meeting was adjourned.