



Lafayette County Land Information

626 Main St, Darlington, WI 53530 Ph: 608.776.4864 landrecords@lafayettecountywi.org

**These minutes are subject to approval of the Land Information Council on August 17, 2016.*

MINUTES

MEETING OF THE LAND INFORMATION COUNCIL
LAFAYETTE COUNTY COURTHOUSE – COUNTY BOARD ROOM
Wednesday, July 13, 2016, 3:00 PM

Call to Order

The meeting of the Land Information Council meeting was called to order at 3:04 pm by Chairman Jack Wiegel. Members present were: Aulik, Austin, Bartels, Boll, Garthwaite, Jean, Loeffelholz, Maurer, Paulson, & Taylor. Others present: Chris Colney – SWWRPC

Absent: Loeffelholz, Burgess

Proof of Proper Posting

Aulik stated that the agenda was posted in the USDA Service Center, by the County Clerk's Office, the Darlington Municipal Building, on the Lafayette County Webpage; and was sent to the press.

Approval of Agenda

Motion to approve the agenda by Bartels, Seconded by Garthwaite. Motion Carried.

Approval of Minutes from 6/1/2016

Aulik pointed out that Taylor's name was missing from the "members present list" at the top of the minutes. Colney requested a minor correction to the RPC report to list himself as the RPC non-metallic mining boundary mapping contact. Motion by Taylor, Seconded by Maurer to approve the minutes as amended. Motion carried.

Public Comment

There was no public comment. However Bartels requested that future agendas include a 3 minute per person time limit for public comment. The time limit will be added to future agendas.

County Surveyor Report

Austin updated the council on the remonumentation project. Approximately 40% of the first project area is completed. Right now they are still working primarily along road



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ways and will try to complete other areas after fieldwork in the fall. Austin Engineering has also started into the second project area.

Austin mentioned that our 2nd project ended in the middle of a section and they will need to do the work to complete those sections to calculate the section centers. Aulik mentioned that there is still funding available to add some sections on to the remonumentation project. She will discuss with Austin completing the half sections mentioned above along with pricing out additional sections.

Aulik and Austin will bring the proposed project expansion back to the next LIC meeting.

GIS & Real Property Lister Report

Paulson has nothing new to report. She continues to work on parcel cleanup and mapping surveys. She has been working with the Register of Deeds office and using the new scanner to scan large subdivision and transportation plats and upload that information into the ROD's Fidlar software.

Aulik informed the committee that she is continuing to cleanup addressing information for the Sheriff's Spillman software project. The cleanup process has been very slow and many errors or issues have been uncovered. Maurer asked what the difference is from the project that ProWest did last year and the cleanup needed for the Spillman project. Aulik explained that what ProWest did was convert *parcel* information stored in a CAD format (which is mapping but with no database) into a GIS format (which is mapping that has a database of information behind it). The conversion was for tax parcels, or legal descriptions used to describe someone's property, only. The Spillman mapping project is related to *address* information. This information includes address points or points showing the entrance to a driveway, road centerlines—which includes address ranges for different segments of road, and emergency service layers such as fire, police, first responders, and EMS. The new mapping acquired for the Sherriff's Dept. should work in a way similar to Google maps—which uses tools known as geocoding. Right now, the way the County's data is, especially our road centerline information, the new mapping software within Dispatch will not function properly and geocoding tools will fail. Aulik is working to get the data cleaned up before the official launch next year.

Aulik explained the changes in Draft 3 of the WI Land Information Program 2016-2021 Plan. See attached graphic related to Strategic Initiative Grant Funding benchmarks. Right now, if no more changes are made to the plan, Lafayette County is waiting to get a report card on Benchmark Set I – but for the most part should be meeting the first



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benchmark. For Benchmark Set II, again for the most part, the County should be meeting this benchmark. However, the County may have to provide more digital data online for free downloads. This could have some minor costs. So aside from some possible tweaks to Benchmark I & II, in 2018 the County should be able to move on to Benchmarks III where we can focus on continued remonumentation work and possibly a new aerial flight in 2020. The final plan is expected out in late August.

The Strategic Initiative Grant is currently expected to decrease from \$50,000 to \$40,000 in 2018 due to real estate transactions being down. However, the funding could go back up assuming the market picks back up. Garthwaite reported that the real estate market has picked up and Boll mentioned that recordings were up this year.

Aulik asked the Council for suggestions on a place to hold the mapping website training. Jean mentioned a meeting room at Highway. Taylor suggested setting up WiFi in the County Board Room. Conley mentioned talking to the high school. Aulik will investigate these options.

Land Records System Update

Aulik reported that several members of the Land Info Council took the proposal to invest in a Land Records System and/or to move the Land Info staff salaries off the grant funding to the last Finance meeting. The item was unactionable at the time, but it allowed staff the time to present the need for the LRS, where salaries are currently be paid, and how funding works for the Land Information Program. The item will be actionable at the next Finance meeting. Once funding mechanisms are secured, the Council can move forward with determining a project timeline and select a vendor.

Subdivision Ordinance Discussion & Possible Action

Austin brought two different versions of the Lafayette County Subdivision Ordinance to the meeting – one he thought was the most updated version and one that is posted online on the County website. He explained that the language in each version contradicted itself and he wasn't sure which version was correct. Aulik mentioned that he was not the first surveyor or land professional to be confused by the County Ordinance. She read a quote from Loeffelholz where he stated that the current ordinance is out of date, poorly worded, and very hard to enforce. He stated that the current ordinance should be scrapped and completely rewritten. Paulson also gave a few examples of bad descriptions that are getting recorded and if the County had a good ordinance a survey should have been completed that would have been reviewed—thus avoiding all the errors. Now property owners could have a mess.



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Aulik stated that she would like to form an informal workgroup to look into a rewrite. That would involve Loeffelholz, Paulson, Austin, and herself, but would like input from all LIC members during the process. Also discussed is the possibility to be able to charge review fees and to have a checklist that must be completed before surveys are recorded.

Motion by Maurer, Second by Garthwaite that the Land Info Council agrees that a rewrite of the County Land Division Ordinance is needed and tasks Aulik and Loeffelholz to form an informal work group to begin the process. Motion Carried.

SWWRPC Report

Colney reported that Katherine Burke is no longer with SWWRPC, so he will be filling in for her position. He is currently working with Loeffelholz to finish the Farmland Preservation agreement and it is slated for the August County Board meeting. RPC is has finished up a land records assessment with Grant County with portions modeled after Lafayette County. Finally, Colney continues to work on bike route mapping in Green County.

Future Agenda Items

Subdivision Ordinance
Remonumentation Project Expansion
Land Records System update

Next Meeting Date

August 17, 2016 @ 3:00 pm

Adjourn

Motion to adjourn made by Aulik, seconded by Jean. Motion carried.
Time: 3:44 pm