

**BOARD OF HEALTH MEETING
LAFAYETTE COUNTY HEALTH DEPARTMENT
August 16, 2016 @ 1:30 pm**

PRESENT: **Bob Boyle** **Carol Korn** **David Hammer** **Kristie Lueck**
 Lois Finnigan **Val Steiner** **Danielle Steger** **Chris Fortin**
 Kari Liddicoat **Lee Gill** **Annie Timmerman** **Troy Morris**
 Terry Loeffelholz

Meeting called to order by chair, Boyle 1:32 p.m.

Kari Liddicoat verified the agenda was posted at the Courthouse, City Municipal Building, Health Department, Hospital, County website and e-mailed to the press.

Motion made by Hammer, 2nd by Korn to approve the agenda. Motion carried.

Motion made by Korn to approve the minutes from the July 12th Board of Health meeting, 2nd by Lueck. Motion carried.

FINANCIAL REPORTS:

Review of Financials

The July monthly financial report was reviewed.

Approval of Invoices

Invoice numbers 133-162 from July 2016 were reviewed and discussed. A motion was made by Hammer to approve the invoices, 2nd by Finnigan. Motion Carried.

OT Accrual

Overtime reports for the last 3 payrolls were presented to the board. The 3 payrolls yielded 2.25 hours of compensation and 4.5 hours of overtime accrued.

2017 Budget – Discussion & possible action

We will be having another meeting on August 29th to review the budget to have it approved by the board and submitted to Finance by September 2nd.

PUBLIC HEALTH (PH) PROGRAM REPORT/UPDATES:

1. Land Conservation – well water testing

The health department has been approached about the capability and capacity to test water samples from private wells in Lafayette County. Terry Loeffelholz, Director at Land Conservation, was present to report on concerns that have been brought to his department regarding the safety of well water in some areas of the county. Due to many uncertainties, legal questions and lack of historical practice, it was discussed that this should be a program that is created, if appropriate and necessary, by the full county board.

Motion made by Hammer, 2nd by Ruesga to have the well water testing go to the full County Board for clarification and direction. Motion carried.

2. **Environmental Health** - Update on 2017 status
Troy Morris our Environmentalist updated the board on the status of the consortiums funding. For 2017 the 5 county consortium will be fully funded and all will stay the same as 2016. As for 2018 the funding will be gone. The county will then have a choice to put money in to keep things running as is or to pay to have Morris by the hour. At \$50 per hour.
3. **Influenza vaccine and administration prices**
Motion made by Hammer, 2nd by Ruesga to have the cost of flu vaccines for the 2016/2017 flu season, high dose \$60 per dose and regular flu \$40 per dose. Motion carried.
The prices had to be increased due to the \$7 increase per dose to purchase the vaccine from the manufacturer.
4. **Rural Safety Day – informational only**
Rural Safety Day is September 27th. It is a wonderful day that is put together for the 4th and 5th graders of Lafayette County. It is a fun and educational day!!!

HOME HEALTH (HH) PROGRAM REPORT/UPDATES:

1. **HH Reports:**
 - a. **Aging by Payer 360 Summary: last 3 months spreadsheet**
As of July 31st, there is \$78,803.29 that has been billed within the last 360 days and is still pending.
 - b. **Average Daily Census Report & Visit Type Report: June 2016**
Average daily census was 3 clients and 3 payor sources were identified.
 - c. **Total Therapy Visits by Month vs. Total HH Threshold proposal**
Presented and Reviewed. For the Month of July 2016 there were 0 total therapy visits.
2. **Update on status of closure & transitioning of patients**
Currently the HC staff is working on getting our current clients into other facilities. We are currently purging old records and working with the state on the closing process.
3. **Home Health & Hospice Record Retention after closure of Home Health Program**
We have many years of Home Health and Hospice records to purge. But after the closure of HC we need to find out what exactly the role PH will have since the records will be in the basement. We will be looking into that and reporting back to the board.

ALL AGENCY UPDATES:

1. **EAP (Employee Assistance Program) – Information only**
No updated information at this time.
2. **Benefits Committee – Information only**
Val informed the board of the start of the committee and the purpose of it.
3. **Maintenance/Cleaning Hours- Discussion and possible action, if necessary or appropriate, on cleaning contract for the remainder of 2016.**
No action at this time.
4. **Discussion & Possible Action Regarding Outcome of Human Resource Committee Meeting on 08.01.2016**
The HR committee approved a full time Public Health position and as of September 1st the .6 Public Health Tech would be full time Public Health. The request for 2017 a \$1.50/hour for the Public Health Nurses and \$0.75/hour for the Administrative Deputy would only be approved contingent on the 2017 budget. The request for a full time Public Health Tech in 2017 was tabled contingent on the 2017 budget.

5. **Closed Session at the Request of the Board of Health Committee Pursuant to the WI Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation of Home Health Care employees, over which the County of Lafayette has jurisdiction, or exercises authority.**

Motion by Korn, second by Hammer to convene to closed session pursuant to Section 19.85(1)(c), WI Stats for purpose of considering employment, promotion, compensation or performance evaluation of Home Health Care employees. On a roll call vote, all voted yes.

Motion by Hammer, second by Fortin to reconvene to open session. Voice vote, motion carried.

6. **Discussion and possible action, if necessary or appropriate, on matter discussed in closed session.**

Motion made by Ruesga, 2nd by Korn that the Home Care agency stay on the original plan of closure that is set to end on December 31, 2016. Voice vote, motion carried.

**The next Board of Health Meeting will be
Monday, August 29th, 2016 @ 1:30 pm**

Motion made by Korn, second by Lueck to adjourn the meeting at 4:07 pm. Motion carried.

Respectfully submitted,

Kari Liddicoat, Administrative Deputy

Bob Boyle, Chairman

Carol Korn

Kristie Lueck

Tony Ruesga

Lois Finnigan

David Hammer

Chris Fortin