



Lafayette County Land Information

626 Main St, Darlington, WI 53530 Ph: 608.776.4864 landrecords@lafayettecountywi.org

MEETING MINUTES

**These minutes are subject to approval of the Land Information Council on November 9, 2016.*

MEETING OF THE LAND INFORMATION COUNCIL
LAFAYETTE COUNTY COURTHOUSE – ROOM 202
Wednesday, August 31, 2016 at 9:00 am

Call to Order

The meeting of the Land Information Council was called to order at 9:05 am by Chairman Jack Wiegel. Members present were: Aulik, Bartels, Burgess, Jean, Loeffelholz, Maurer, Paulson, & Taylor. Others present: Jason Walter – IT Department
Absent: Austin

Proof of Proper Posting

Aulik stated that the agenda was posted in the USDA Service Center, by the County Clerk's Office, the Darlington Municipal Building, and on the Lafayette County Webpage.

Approval of Agenda

Motion to approve the agenda as amended by Bartels, seconded by Loeffelholz. Motion carried.

Approval of Minutes from 8/17/2016

Motion to approve the minutes by Paulson, seconded by Taylor. Motion carried.

Public Comment (Three Minute Limit)

None

Land Records Budget

Aulik presented the Land Information budget (see attached) which included moving part of the GIS Coordinator and Real Property Lister/GIS Specialist salaries back to the levy similar to the 2014 budget levels. It also included using the remaining 2017 Base Budget grant funds to and approximately \$15K of carryover funds to help fund the Land Records Upgrade (Transcendent) project. Additional funding will still be needed in 2018 to fund the remainder of this project and have not yet been determined. Aulik stated this was a compromise from previous funding proposals, and Taylor reaffirmed the need to continue to work to move the salaries onto the levy to free up the grant funds in coming years.

Motion by Burgess, second by Maurer to approve the Land Records Budget and to forward on to Finance. Motion carried.



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Future Agenda Items

Subdivision Ordinance

Land Records System Upgrade

Next Meeting Date

TBD

Adjourn

Motion by Loeffelholz, seconded by Jean. Motion Carried

Time: 9:33 am

2017 Land Records Budget Breakdown	Retained Fees	Internet Account	2017 Base Budget	2017 Strategic Initiative	Totals
Revenues	\$20,000.00	\$6,000.00	\$74,000.00	\$50,000.00	\$150,000.00
GIS Coordinator					\$0.00
Salary		\$0.00	\$25,459.00		\$25,459.00
Fringe		\$0.00	\$3,771.00		\$3,771.00
Total GIS Coordinator	\$0.00	\$0.00	\$29,230.00	\$0.00	\$29,230.00
RPL/GIS Specialist**					\$0.00
Salary	\$9,850.00	\$0.00	\$5,459.00		\$15,309.00
Fringe		\$0.00	\$2,258.00		\$2,258.00
Total RPL	\$9,850.00	\$0.00	\$7,717.00	\$0.00	\$17,567.00
Professional Services					\$0.00
Remonumentation				\$47,600.00	\$47,600.00
LRS Upgrade-Transcendent			\$37,053.00		\$37,053.00
County Surveyor				\$2,400.00	\$2,400.00
Total Professional Services			\$37,053.00	\$50,000.00	\$87,053.00
Contracted Utilities	\$200.00				\$200.00
Contracted Repair & Maint - Other					
ESRI Maint.	\$2,600.00	\$4,000.00			\$6,600.00
IT Labor		\$1,000.00			\$1,000.00
IT Server Maint		\$1,000.00			\$1,000.00
Total Maintenance	\$2,600.00	\$6,000.00			\$8,600.00
Office Supplies and Expenses	\$3,000.00				\$3,000.00
Internal Education	\$2,500.00				\$2,500.00
Travel	\$1,750.00				\$1,750.00
Operating Supplies	\$100.00				\$100.00
Fixed Asset Acquisition	\$0.00				\$0.00
Totals Per Account	\$20,000.00	\$6,000.00	\$74,000.00	\$50,000.00	\$150,000.00

Carryovers

Projected 2016 Carry Over from
 Retained Fees \$47,300.00
 Proposed 2017 Usage -\$15,000.00
 Remaining Carry Over 2017 \$32,300.00

Other Possible Needs for Carry Over Funds Not Included in Budget: Plotter Maintenance, ProWest Consulting, GIS Server Repair, Survey Marker Preservation