

**Lafayette County Human Services
Board Meeting Minutes
Wednesday, October 12, 2016**

Lafayette County Human Services provides an array of cost effective, quality services, and community-based support for individuals and families to improve their quality of life.

Board members present: Sherry Crist, Gerald Heimann, Connie Hull, John Perkins, Richard Roelli, Tony Ruesga, Leon Wolfe

LCHS staff present: Kristine Brunkow, Shane Schuhmacher, Margaret Sutter

1. CALL TO ORDER

- a. The meeting was called to order by Leon Wolfe at 6:00 p.m. The meeting was properly posted at the Courthouse, Municipal Building, Lafayette County Human Services and e-mailed to The Republican Journal.
- b. Motion by Tony Ruesga, second by Connie Hull to approve the agenda as posted; carried.
- c. Motion by Richard Roelli, second by Gerald Heimann to approve the minutes of the September 14, 2016 and September 26, 2016 meeting as printed; carried.

2. PUBLIC COMMENTS

- a. No public comments were submitted.

3. FISCAL REPORT

- a. There were no unusual payments for the month. Margaret Sutter presented with a summary report as of August 31, 2016. She reported the summary reports will be one month behind to ensure all vouchers are reported. YTD, Support and Unallocated is under budget for expenditures \$1,000 and over budget for revenue \$15,000. A portion of the State Grants/Aids revenue gets allocated to the other departments. Levy usage through August 31, 2016 is (\$150,897).
- b. Aging had no unusual payments for the month. YTD, COA is under budget \$21,000 in expenditures and under budget for revenue \$26,000. Levy usage through August 31, 2016 is \$31,870.00.

4. APPROVAL OF EXPENDITURES

- a. Motion by Connie Hull, second by John Perkins, to approve the LCHS vouchers as scheduled; carried (Gerald Heimann abstained).
- b. Motion by Gerald Heimann, second by Sherry Crist, to approve the Aging Unit vouchers as scheduled; carried.

- 5. AFFORDABLE CARE ACT (ACA)-**The ACA position became a permanent full-time position on September 27, 2016 (Resolution #46-16). The Committee decided this agenda item would not need to continue as a standing item.

6. **2017 LCHS & AGING BUDGETS**-Shane Schuhmacher reported the agency's proposed 2.5% wage increase for LCHS employees was not accepted by Finance. Mr. Schuhmacher stated the Finance Committee approved a \$.33/hour raise across the board for County Employees. Therefore, the Human Services and Aging Budgets were accepted by Finance as presented with the only change being that they took out the 2.5% wage increase and put in the \$.33/hour wage increase for staff. Motion by John Perkins to approve the amended 2017 LCHS & Aging Budgets, the motion died due to a lack of a second.
7. **RESOLUTION IN SUPPORT OF INCREASED FUNDING IN THE CHILDREN & FAMILY AIDS ALLOCATION**-Mr. Schuhmacher stated several counties did research from 2008-2015 and there was a significant increase in child protective services referrals; out of home care placements and Child in Need of Protection and Services (CHIPS) petitions. The counties are struggling to identify resources to increase child welfare staff, especially given the significant overmatch counties already put in the human services system. The counties are requesting in the resolution that the State of Wisconsin, in its 2017-2019 state biennial budget, increase funding to counties in the Children and Family Aids allocation to assist counties in serving the increasing number of children and families in the child welfare system. Motion by Tony Ruesga, second by Gerald Heimann to present the above resolution to the Lafayette County Board of Supervisors, motion carried.
8. **PERSONNEL**
 - a. Vacated Social Worker Position in the Family Services' Unit-Mr. Schuhmacher stated Ashley Withrow has submitted her resignation; her last day of work will be November 1, 2016. Ms. Withrow is the Child Abuse & Neglect Investigator for the agency. Mr. Schuhmacher reported the necessity to fill this position as soon as possible. He is requesting this committee give him the approval to post the vacated position tomorrow without having to go to the Human Resources Committee for approval due to the necessity and importance of the position.

Motion by Sherry Crist, second by Tony Ruesga to refill the vacated position without having to go to the Human Resources Committee for prior approval, motion carried.
9. **DIRECTOR'S REPORT**
 - a. Employee Comp and Overtime Report- The total hours for comp time for the period of August 29, 2016 to September 25, 2016 for LCHS was 88.85 hours and the total overtime hours was 24.0 hours.
 - b. Disability Benefit Specialist Position Update-Ann Reuter was hired as the Disability Benefit Specialist. She will begin on October 31, 2016.
 - c. AODA Position Update-Interviews have been set for Monday, October 17, 2016.
 - d. ADRC Committee Plan & Funding Request-Mr. Schuhmacher received a letter addressed to Mary Mezera, ADRC Regional Manager, from the State of Wisconsin, Department of Health Services dated October 3, 2016. The letter states "We appreciate the time and effort you took to complete your self-evaluation. In reviewing your evaluation and compliance plan we found that it was complete and that the plan and timelines to meet contract compliance are reasonable. Your compliance plan includes a request for additional ADRC resources to reach contract compliance.

