



Lafayette County Land Information

626 Main St, Darlington, WI 53530

Ph: 608.776.4864 landrecords@lafayettecountywi.org

MEETING MINUTES

**These minutes are subject to the approval of the Land Information Council at the September 13, 2017 meeting.*

MEETING OF THE LAND INFORMATION COUNCIL
LAFAYETTE COUNTY COURTHOUSE – ROOM 202
August 22, 2017 9:00 AM

Call to Order

The meeting of the Land Information Council was called to order at 9:08 am by Vice Chairman, Terry Loeffelholz.

Members Present: Aulik, Bartels, Boll, Paulson, Taylor

Absent: Jean, Austin, Burgess, Wiegel

Others Present: Lindsey Van Matre – Finance, Nancy Acherman – Local Realtor

Proof of Proper Posting

Aulik stated that the agenda was posted at the Courthouse, Darlington Municipal Building, USDA building, on the County Website, and sent to the press.

Approval of Agenda

Motion by Paulson, Second by Taylor to approve the agenda. Motion Carried.

Approval of Minutes from July 19, 2017

Motion by Aulik, second by Paulson to approve the minutes from July 19, 2017. Motion Carried.

Public Comment (3 minute limit per person)

None

County Surveyor Report and Remonumentation Updates

Aulik updated that all 2017 projects were on track. She had received the majority of tiesheets from Austin Engineering for the 2016 add-on project. Those ties were under review. Benzing was over half complete for their project and OTIE had started their work on the County line.

GIS and Real Property Lister Reports

Aulik and Paulson updated the committee on the Transcendent project. Paulson is currently live and is loving the efficiency of the new program. She is busy working on cleaning up Owner Names that didn't convert well from the old system to the new system. She also informed the council that she's caught up with all name changes and splits so that the system will be up-to-date when the Treasurer's tax information goes live and the public accesses the new site. Aulik stated that Kim Winslow was a huge help cross checking site addresses between the old and new system. Aulik updated that she is still having issues with addressing as far as the County MSAG and various response districts.



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Discussion and Possible Action on 2018 Land Information Budget

There was discussion on the 2017 & 2018 budgets, paying salaries out of grant funds, levy limits, carryover funds and paying for Transcendent. Van Matre stated this was a project that probably should have been borrowed for at the beginning and wanted it incorporated into the borrowing package for the multipurpose building. The Council said no action could be taken on the 2018 budget until after the borrowing was approved from Finance, as that would greatly impact any 2018 grant awards.

The goal is to continue to pay the GIS Coordinator a flat rate that is approximately 50% of the salary and benefits out of grants and 50% levy, as well as move the remaining portion of the Real Property Lister/GIS Specialist completely to the Treasurer's budget.

Aulik will bring back more concrete numbers for the next meeting. The Council should consider any projects or needs that would qualify for the 2018 grant, as there will likely be some funds available for 2018.

Aulik also presented a "dream budget" scenario to represent what the Council was striving for in the future. See attached.

Other Business

None

Future Agenda Items

Appoint Nancy Acherman as Realtor to the Lafayette County Land Information Council
2018 Budget

Next Meeting Date

September 13, 2017 at 3:00 pm

Adjourn

Motion by Boll, second by Paulson to adjourn. Motion carried.

Time: 10:00 am

Recorded By: lma

LAND INFO LONG TERM BUDGET GOALS

<u>TAX LEVY ITEMS</u>	<u>AMOUNT</u>
GIS Coordinator Salary/Benefits	\$78,000.00
Software Maint/IT	\$9,000.00
Education/Travel	\$3,250.00
Supplies/Utilities	\$3,300.00
County Surveyor Fees	\$2,400.00
Total Tax Levy	\$95,950.00

<u>GRANT ITEMS</u>	<u>(Currently \$150K Annually)</u>	<u>Comments</u>
Education Grant	\$1,000.00	Awarded Annually
Remonumentation	\$50,000.00	min each year but this pace should be doubled if we are ever going to get done and then we need to go into a "maintenance mode"
Air Photos (3-5 yrs)	Estimated \$50K	
Hardware As Needed	TBD	Replace computers/servers on a approved schedule from IT
Better Mapping Software in Dispatch	TBD	There are a variety of vendors that integrate with Spillman
Scanning more historical records	TBD	Includes historical plats and more deeds
LTE	Estimated \$15K	Annual amount. To help with a variety of scanning/indexing/data entry projects throughout the Land Info related Depts
LIDAR	Estimated \$100K	We Have already, but State is pushing updates in the future
Oblique Imagery (360 views)	Estimated \$40K	Valuable to Zoning, Emergency Mgt and Assessors
Improved Server for Public apps	Esitimated \$30K	IT and I both realize that we are not following best practice with our current situation
Software Licensing (like ESRI)	TBD	As needed as more departments start using the software (Currently 4 Depts use it and we bundle the maintenance so everyone saves)
<i>Other Projects as Land Info Council Depts Need</i>		